

GERALD BROOKS
SCHOOL OF LEADERSHIP

Academic Catalog

2023-2024

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www.gbsl.org

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2023 - 2024 Calendar

Plano / New Braunfels

Fall Semester

Fall Semester Orientation.....	Sun, August 20
Course 1 - BL101, BL201.....	Tue, August 22
Course 2 - BL102, BL202.....	Tue, September 19
Course 3 - BL103, BL203.....	Tue, October 17
Halloween Break.....	Tue, October 31
Thanksgiving Break.....	Tue, November 21
Course 4 - BL104, BL204.....	Tue, November 28
Fall Semester Last Day.....	Tue, December 19
Winter Break Begins.....	Tue, December 26

Spring Semester

Spring Semester Orientation.....	Sun, January 7
Course 5 - BL105, BL205.....	Tue, January 9
Course 6 - BL106, BL206.....	Tue, February 6
Course 7 - BL107, BL207.....	Tue, March 5
Spring Break.....	Tue, March 12
Course 8 - BL108, BL208.....	Tue, April 9
Request to Graduate Deadline.....	Tue, April 30
Course 9 - BL109, BL209.....	Tue, May 7
Spring Semester Last Day.....	Tue, May 28
Graduation.....	Sun, June 2

2023 - 2024 Calendar

Puyallup **Fall Semester**

Fall Semester Orientation.....	TBD
Course 1 - BL101.....	Tue, September 26
Course 2 - BL102.....	Tue, October 24
Thanksgiving Break.....	Tue, November 21
Course 3 - BL103.....	Tue, November 28
Winter Break Begins.....	Tue, December 26

Spring Semester

Course 4 - BL104.....	Tue, January 9
Course 5 - BL105.....	Tue, February 6
Course 6 - BL106.....	Tue, March 5
Spring Break.....	Tue, March 12
Course 7 - BL107.....	Tue, April 9
Course 8 - BL108.....	Tue, May 7
Course 9 - BL109.....	Tue, June 4
Spring Semester Last Day.....	Tue, June 25



General Information

Mission and Vision

Mission

Our mission at Gerald Brooks School of Leadership is:

- To engage God's Word in areas of leadership.
- To educate students in the skills of biblical leadership.
- To equip students with a heart and attitude of a biblical servant leader.
- To encourage students to be committed to lifelong learning, growing, and leading in all areas of life.

Vision

Our vision is to create leaders across all platforms of business, society, and church arenas who are committed in becoming servant leaders, modeling the heart of Jesus Christ.

LEARN.

GROW.

LEAD.

Statement of Faith

The Bible

We believe the Bible is the inspired and only infallible, authoritative written Word of God (2 Tim. 3:16).

The Trinity

We believe there is one God, eternally existent in three persons: God the Father, God the Son, and God the Holy Spirit (Mt. 28:19, Col. 2:9).

Jesus Christ

We believe in the deity of our Lord Jesus Christ; His virgin birth; His sinless life; His miracles; His vicarious and atoning death; His bodily resurrection; His ascension to the right hand of the Father; and His bodily, future return to this earth to rule in power and glory, to rule a thousand years (Lk. 16:19-26, 1 Th. 4:13-18).

Forgiveness

We believe the only means of being cleansed from sin is through repentance and faith in the precious blood of Christ (Heb. 9:12).

The New Birth

We believe regeneration by the Holy Spirit is absolutely essential for personal salvation (Jn. 3:7).

Health

We believe the redemptive work of Christ on the cross provides healing of the human body in answer to believing prayer (Mt. 8:16-17).

The Baptism of the of the Holy Spirit

We believe in the baptism of the Holy Spirit, as evidenced by speaking in tongues (Acts 2:4) and that the manifestation of the gifts of the Spirit (1 Cor 12: 4-11), is available to believers who ask God for it.

Sanctification

We believe in the sanctifying power of the Holy Spirit by whose indwelling, the Christian is enabled to live a holy life (Eph. 4:30, Gal. 5:13).

Eternal Life

We believe in the resurrection of the saved and the lost, one to everlasting life and the other to everlasting damnation (2 Th. 1:7-9, Rom. 6:23).

Directory

GBSL Board

Gerald Brooks, Chancellor	469-322-0306	info@gbsl.org
Jessie Prince, President	469-322-0306	jessie.prince@graceplano.church
Julian McMillian, Provost	469-322-0531	julian.mcmillian@graceplano.church

Admissions

Terri Higgins	469-322-0108	terri.higgins@graceplano.church
Sarah Bowles	972-985-1112 x134	sarah.bowles@graceplano.church

Finance/Tuition

Terri Higgins	469-322-0103	terri.higgins@graceplano.church
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Accreditation

Degree Granting Statement

The Texas Higher Education Coordinating Board of Texas and the Texas Workforce Commission has determined that the Gerald Brooks School of Leadership qualifies for religious exempt status from the oversight and licensing of both governing entities. GBSL has received exemption based on the following programs: Associate of Biblical Leadership (ABL), Bachelor's of Biblical Leadership (BBL), Master's of Biblical Leadership (MBL), and Doctor of Biblical Leadership (DBL). The Texas Education Coordinating Board will have no oversight in the administration, faculty, business practices, financial condition, or the quality of this institution. GBSL is also exempt from the general and ongoing Requirements for Licensed Career Schools determined by the Texas Workforce Commission. Any person wanting more information on the requirements of such postsecondary governing agencies can contact them directly.

Accreditation Status



School of Leadership is a member of Transworld Accrediting Commission International. Serving the Christian education community for over 30 years, Transworld is a federally recognized, non-profit church educational organization. Their philosophy is to demonstrate accountability to the consuming public for education obtained in nontraditional evangelical educational institutions. TRANSWORLD oversees more than

1000 member institutions including schools, seminaries, universities, colleges, and institutes both in the United States and internationally. They provide documented evidence of compliance with standards of structure and governance, material resources, policies, faculty, and curriculum. TRANSWORLD'S overall purpose is to promote academic excellence and accountability.

GBSL is not accredited through an agency recognized by the U.S. Department of Education.

Transferability of Credits to other Institutions

Due to GBSL being accredited through Transworld Accrediting Commission International and not by a U.S. Department of Education recognized accrediting agency, the transfer of credits from GBSL is determined by the college to which the student is submitting transfer credits.

Spiritual Growth

Local Church Membership

Being a faithfully active participant in a local church is a baseline of the Christian life. We believe that a critical part of a student's development comes through their involvement in church life. We expect that all students at Gerald Brooks School of Leadership regularly attend services at their local church and are involved in some sort of service to their church.

Every student at GBSL is enrolled in and expected to complete a Leadership Service Practicum course each semester of the school year and is required to complete the volunteer hours required for the course. Volunteering for the student's local church not only helps complete those hours, but it also gives the student the opportunity to develop relationships within his or her church. Grace Church Plano would love to have you serve with them; however, this is not a requirement to be a student at GBSL.

Personal Devotions

The foundation for all spiritual experience is one's own personal relationship with God. Students are encouraged to develop a consistent, meaningful and uniquely personal devotional life. This is a way to deepen your personal knowledge of areas of the Bible or Christian life you feel a need to focus on. Devotional guides or reading plans can be found on many Bible apps or the student can speak with college faculty for assistance in finding a good reading plan or devotional guide.

Standard of Conduct

Standard of Conduct

All students enrolled at Gerald Brooks School of Leadership are expected to conduct themselves in a manner consistent with the teachings of Jesus Christ, both on and off campus. Students are expected to exhibit personal integrity, a desire for moral spiritual maturity, and mutual accountability. If a student fails to conduct themselves in an acceptable manner, the college administration reserves the right to refuse admission, place the student on disciplinary probation, suspend, or dismiss the student at their own discretion. Examples of inappropriate conduct include, but are not limited to, the following:

- Plagiarism and Academic dishonesty
- Causing strife and/or division
- Disruptive behavior
- Disrespect for authority

It is understood and agreed by your verification and signature on the **GBSL Academic Catalog Affidavit** that the college, the administration and/or faculty shall not be held liable in any way for such a disciplinary decision.

Classroom Protocol

The following protocol for our classrooms is designed to promote consistent, active, and participative attention and learning.

1. Please be on time and ready to learn by the beginning of class and after breaks. "Punctuality is a fruit of the Spirit." - Pastor Gerald Brooks
2. We understand that our students are often coming straight from work to the college. Food and drinks are permitted in the classroom, but please be aware of any distractions they may cause due to smells or noisiness.
3. You may use your laptop, cell phone, or other digital devices in class. Please keep all digital devices silenced during class.
4. Appropriate interaction can increase learning in the classroom. However, irrelevant conversation with classmates decreases learning. Please avoid side conversations during the class period.
5. Please do not work on assignments or study for exams during the class period.

Standard of Conduct

Dress Code

As Christians, the way we present ourselves to others affects the way they perceive Christ and may affect the impact we have upon them. Attire in the classroom should be modest, neat, and clean. Clothing should not promote activities, attitudes, or products that are inconsistent with a biblical life style. A professional business-casual look is a good standard to strive for. GBSL reserves the right to ask a student to adjust their personal appearance as is deemed appropriate.

Substance Abuse

GBSL is a drug free campus and prohibits the possession, use, or distribution of illicit drugs and alcohol by students, faculty, and staff on its property or as part of any college activity. Anyone who violates such prohibition will be suspended and/or expelled from the college, as decided by the college administration.



Admissions

Admission Requirements

Gerald Brooks School of Leadership seeks to enroll students who have a desire to learn the skills of biblical leadership and engage God's Word in their own areas of leadership.

Application for Enrollment

An applicant will be considered qualified when meets the following criteria:

1. Student must be 18 years old or older
2. Student has submitted a completed School of Leadership Enrollment Application along with:
 - Full payment of application fee (\$10)
3. All new students are required to attend a student orientation

Statement of Non-Discrimination

GBSL is an educational Christian Institution that admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities made available to the students of the organization. GBSL does not discriminate on the basis of race, color, national or ethnic origin in administration of its educational policies, admission policies, and other programs.

Classification of Students

Freshman - Student who has completed fewer than 30 credits.

Sophomore - Student who has completed between 30 - 60 credits.

Junior - Student who has completed between 60 - 90 credits.

Senior - Student who has completed between 90 - 120 credits.

Graduate Student - Student who has received a Bachelor Degree from GBSL and is pursuing additional credits or a Masters degree.

Registration Policies

Registration

Registration for courses occurs before the Fall and Spring semesters. Though courses are taken one at a time, the full semester is registered at one time. Registration of courses is done by an administrative representative of the college to ensure courses are registered for properly.

Registration dates are included in the academic calendar published in the current **GBSL Academic Catalog**.

To be eligible to register for courses, you must meet the following requirements. New students must have submitted their GBSL application and been accepted by the college. Returning students must be in good standing with the college, including having met all financial obligations from the previous semester.

Students may enroll for a course up to the date the course begins. With special permission from the college, a student may enroll after the start date of a course. If this occurs, the student is required to catch up on all missed materials and complete any missed assignments that were given before the student enrolled in the course.

A student may only receive credit for courses in which he or she is registered.

GBSL may cancel a course if there is not sufficient enrollment for the course. If this does occur, students that are enrolled in the course will be notified and given the opportunity to enroll in a different course.

Withdrawal Procedures

A withdrawal request must be submitted to the college in writing. The date of the withdrawal is the date the signed request is received in the GBSL office. When the withdrawal is processed, the student will be given a final grade of WP (withdrawal with passing) except for courses where the student has failing or incomplete work. If the student is failing then they will receive a final grade of WF (withdrawal with failing). A student who fails to notify the college to receive approval for withdrawal will receive an automatic final grade of WF in the current course.

Degree Program

Degree Program

Gerald Brooks School of Leadership will only offer one degree program at the onset of the school. The degree program is Biblical Leadership. A student may select different levels of this program including Audit of individual courses, Associate Degree, Bachelor Degree, Masters Degree and Doctorate Degree (Doctorate Degree is not being offered in the 2022-2023 or 2023-2024 school years).

Audit

This program is for the student who has a passion to grow in their leadership and knowledge of the Bible without obtaining a degree. A student registered as an Audit student (Au) attends and contributes to classes, is required to complete the assignments, but is not required to complete the Leadership Serving Practicum. Audit students who complete 9 courses during the school year will receive a Certificate of Completion for the classes they have taken. Any courses that are completed as an Audit course must be taken again if the student wishes to pursue a degree in Biblical Leadership.

Associate of Biblical Leadership (ABL)

This program is for the student who desires a basic training in God's word to better shape their understanding of what it means to be a servant leader. This program will equip students to become servant leaders in their local church and/or community.

Requirements for the Associate of Biblical Leadership program

- Complete 60 credits
- Courses are scheduled based on the students chosen track of study and must include the core courses
- Must complete the course Leadership Service Practicum each semester

Degrees

Bachelor's of Biblical Leadership (BBL)

This program is for the student wanting to increase their leadership role in their local church. It will move the student from a knowledge of leadership to the application of leadership. This program will equip students to lead in their local church and/or community.

Requirements for this program

- Complete 120 credits
- Courses are scheduled based on the students chosen track of study and must include the core courses.
- Must complete the course Leadership Service Practicum each semester

Master's of Biblical Leadership (MBL)

This program is for the student interested in pursuing pastoral ministry or obtaining a deeper knowledge of higher Christian leadership.

Requirements for this program

- Must complete the GBSL Bachelor of Biblical Leadership program before entering the Master of Bible Leadership program
- Complete 36 credits
- Graduate level courses are denoted with a 5000-level course number (ex. BL5401)
- Graduate level courses involve an increase of coursework, higher expectations, and a greater responsibility within the course than the Undergraduate Requirements for the course
- Must complete the course Leadership Service Practicum each semester (LSP5501, LSP5502)

**After student completes the in-class courses, they will register for the Master's Thesis course (6 credits) to research and write their Master's Thesis.

Degrees

Doctor of Biblical Leadership (DBL)

This program is for the student whose desires to train and equip other leaders in reaching their fullest capacity. This will include developing college curriculum, instructing others on the newly developed curriculum, and cultivating platforms and processes to equip others. This program will require students to work independently on a timeline to research topics, prepare and present curriculum, and be responsible for practical leadership systems.

Requirements of the Program

- Must complete the Grace College Bachelor of Biblical Leadership and Masters of Biblical Leadership programs before entering the Doctor of Biblical Leadership program
- Complete 75 credits
- Graduate level courses are denoted with a 5000-level course number (ex. BL5401)
- Graduate level courses involve an increase of coursework, higher expectations, and a greater responsibility within the course than the Undergraduate Requirements for the course
- Must complete the course Leadership Service Practicum each semester (LSP5501, LSP5502)

Doctorate Program Yearly Outline

Year 1: Complete a total of 27 credits by taking graduate level courses, writing curriculum for new courses, or teaching courses. Complete 3 credits by completing the Leadership Service Practicum each semester

Year 2: Complete a total of 27 credits by taking graduate level courses, writing curriculum for new courses, or teaching courses. Complete 3 credits by completing the Leadership Service Practicum each semester

Year 3: Complete an individual plan, worth 15 credits, that is a collaborative approved plan between the student and GBSL. The plan can be creating a resource or a writing to be used in teaching leadership, the development and implementation of a corporate or ministry leadership development process, or a research topic with emphasis on study in leadership

Admission Policies

Academic Calendar and Credit Hours

GBSL schedules its courses within 2 semesters per year - Spring and Fall.

There are 9 different courses available each year. Each semester has 4 or 5 consecutive courses. Each course run 4 weeks excluding breaks.

GBSL uses a “**course credit**” as its unit for recording academic credit. A course credit is the equivalent to 10.0 hours of engaged learning.

A 3-credit course will require a student to invest, on average, 30.0 hours per course. This may look like 12 hours in the classroom and 18+ hours in reading, study, and research.



Academics

Academic Policies

GBSL Academic Catalog

The **GBSL Academic Catalog 2023-2024** is a comprehensive publication that provides information on the GBSL campus, admission process, academic programs, financial aid and fees, major requirements, and course descriptions.

Each student is responsible for reading the academic catalog in its entirety and signing the Affidavit declaring they will abide by the rules and regulations as stated in this Catalog.

Populi

GBSL uses a Student Information System program called **Populi**. All students have a profile on this system where they can complete the following activities:

- Pay tuition and fees online
- Submit coursework
- Listen to audio for missed classes
- Submit make-up participation for missed classes
- Check progress toward their degree
- Check grades for courses
- Update personal information
- Receive campus notifications and updates

Students can access Populi by going to the GBSL website (www.gbsl.org) and clicking on the Populi link. Each student has a personal login to access this site. For help with Populi, contact the college administration at 469-322-0306 or info@gbsl.org.

Academic Policies

Academic Ethics

Academic dishonesty is taken seriously at Gerald Brooks School of Leadership and the consequences may range from a failing grade for the assignment or exam to a loss of course credit. Plagiarism is claiming the work of others as your own without specific acknowledgment. Using the MLA Citation Style (see Guidelines for Submitting Written Work on pages 26-29) on papers avoids this issue. A student should assume that the final form of required work being turned in is meant to represent their own efforts and written in their own words.

Conduct regarded as violating academic ethics includes:

- Copying from the examination paper of another student
- Allowing another student to copy off your examination paper
- Reading a copy of an examination paper prior to the scheduled exam
- Giving and/or receiving non-permitted assistance on a take-home exam
- Submitting the same work product in more than one course
- Plagiarism of work from another student, a published source, or an Internet source

Class Attendance

A portion of a student's grade for each course is based on their participation in class. Studies will show that learning and retention are greatly increased when a student is actively involved in their education. Class attendance is a key component to completing a course. If a student is absent from class, he or she must communicate with the school prior to the start of class to report his or her absence.

GBSL also believes punctuality is a fruit of the spirit.

Textbooks, Study Guides, and Other Course Materials

Students are required to have a Bible, version is preference of student. Default version of the Bible will be New Kings James version. All other materials i.e. books, study guides, outlines, etc. will be provided to the student by the instructor.

Academic Policies

Repeating/Missing Courses

Any course a student receives less than a C- grade in must be repeated to earn a passing grade in the course. Tuition will be charged again for repeating the course.

If a student misses or must repeat a course, he or she can choose to either take the course online if available, as an independent study student, or wait for the course to be taught in the classroom again. Independent study courses may be taken during the school year or during college breaks, depending on when the student will be able to complete all the work and exams for the course. In Tracks 1 and 2, the student must complete all courses in the Track before moving on to the next Track.

Graduation Requirements

To qualify for graduation, the student must meet credit and course requirements for their specified degree program (see Degree Program in **GBSL Academic Catalog**). Students must have no outstanding financial obligations to Gerald Brooks School of Leadership to graduate. Students are required to submit a **"Request to Graduate Form"** at minimum one month prior to graduation..

Scholastic Honors

Students who are full-time and earn a grade point average of 3.5 or higher attain superior academic standing.

Cum Laude	3.50 – 3.64
Magna Cum Laude	3.65 – 3.89
Summa Cum Laude	3.90 – 4.0

Grading System

Grading System

Final grades are issued at the end of each semester. Students have 60 days after the end of the semester to report grade discrepancies to GBSL.

GBSL follows the 4.0 grade point system and requires a 1.67 (C-) average for graduation. The grades, grade points, and their interpretation are as follows:

Grading system		Grade Point Average	
A	100-94%	A	4.00 grade points per credit
A-	93-90%	A-	3.67 grade points per credit
B+	89-87%	B+	3.33 grade points per credit
B	86-84%	B	3.00 grade points per credit
B-	83-80%	B-	2.67 grade points per credit
C+	79-77%	C+	2.33 grade points per credit
C	76-74%	C	2.00 grade points per credit
C-	73-70%	C-	1.67 grade points per credit
D	69-60%	D	0.00 grade points per credit
F	59-0%	F	0.00 grade points per credit
AU	Audit		
I	Incomplete		
W	Withdrawal		

Late Assignments

If a student misses an assignment due to an excused absence, the student will have one extra week to submit the assignment. Late assignments will have a grade reduction as follows:

1 week late - assignment grade will drop 10%

3 weeks late - assignment grade will be 0%

Guidelines for Written Work

Assignment Grading

Tests taken and papers submitted on time will be graded within one week of their due date. This may take longer depending on the number of students and length of paper.

Guidelines for Written Work

All written assignments for Gerald Brooks School of Leadership must be typed up and either a hard copy turned in or a digital copy uploaded to the course on Populi.

GBSL uses the MLA (Modern Language Association) guidelines for formatting papers and documenting sources cited in the paper.

The first time a Bible passage is quoted or referenced, include the translation of the Bible along with the reference in parenthesis. (NIV, Gen. 1) If you continue to use the same version of the Bible, only the reference has to be cited (Gen. 2). If another translation is used, be sure to add the name of the translation at the beginning of the reference. (MSG, Gen. 3)

If you need additional help regarding formatting or proper referencing in your written assignments, please contact a GBSL faculty or staff member for further assistance.

Please refer to the example paper on pages 28-30 for proper MLA formatting and reference citing.

Guidelines for Written Work

MLA formatting example

Last Name 1

Your First and Last Name

Instructor's Name

Course Number

Date

Center Title, Do Not Bold or Underline

This is a template for formatting a research paper in MLA format, modified from Kirby Rideout of Collin County Community College. The paper has one-inch margins all around. Each page has a header of last name and page number. The paper will be double-spaced throughout, no extra space between sections or paragraphs. The entire paper, including the heading and title, needs to be in the same type and size of font. This template uses Times New Roman 12pt font. Make sure that the essay is left aligned, not fully justified. One space after a period is standard. Hit the enter key only once at the end of each paragraph.

Your essay should have an introduction paragraph, several body paragraphs, and a conclusion paragraph. The introduction give a bit of background information and informs the reader of the essay's topic. The body paragraphs explain the topic, using research. The conclusion paragraph wraps up the topic and ties everything together. Each paragraph should be around 5-10 sentences, but no longer than half a page.

In the MLA format, you document your research in parenthetical citations. This allows you to "acknowledge your sources by keying brief parenthetical citations in your text to an alphabetical list of works that appears at the end of the paper" (Gibaldi 142). Notice that in this brief citation the period goes after the parenthesis. The information in parentheses should be as brief as possible. You will use the author's last name or a shortened title for unsigned works. If you used the key information (author's

Guidelines for Written Work

MLA formatting example continued...

Last Name 2

last name or the title of an unsigned work) in your text, do not repeat it in the parentheses. Gibaldi explains:

The information in your parenthetical references in the text must match the corresponding information in the entries in your list of works cited. For a typical works-cited-list entry, which begins with the name of the author (or editor, translator, or narrator), the parenthetical reference begins with the same name ... If the work is listed by title, use the title, shortened or in full... (238-239)

Notice how the long quote was set off by an extra one-inch margin rather than quotation marks, and in this case, the period goes before the parenthetical citation. This quote is single-spaced because it is longer than three lines. Chapters 5 and 6 of the [MLA Handbook](#) gives more information on works cited and parenthetical citation.

After the last paragraph in an MLA style essay, force the document to begin a new page for the Works Cited page. The Works Cited page will still have the one-inch margins all the way around and have the heading of last name and page number. This page will also be double-spaced throughout with no extra space between entries. Items in a Works Cited page will be alphabetized by the first word of each entry (author's last name or title of work). Each entry will use a hanging indent, in which entries that continue onto another line will indent half an inch. Because the URLs in a Works Cited page are not underlined, remove the hyperlinks so that URLs will be formatted correctly. To do this, right click on the hyperlink and select remove hyperlink. The sample Works Cited page that follows has the entry for the [MLA Handbook](#) and then templates for some of the most common types of sources used. For more information, refer to chapters 5 and 6 of the [MLA Handbook](#), Bedford/St. Martin's guide to using internet sources (<http://www.bedfordstmartins.com/online/cite5.html>), and Purdue University's Online Writing Lab (http://owl.english.purdue.edu/handouts/research/r_mla.html).

Guidelines for Written Work

MLA formatting example continued...

Last Name 3

Works Cited

Gibaldi, Joseph. MLA Handbook for Writers of Research Papers. 6th ed. New York: MLA, 2003.

Lastname, Firstname. Title of the Book. City of Publication: Publisher, Year.

Lastname, Firstname. "Title of the Article." Name of the Scholarly Journal Volume. Issue (Date):

First page-last page.

Lastname, Firstname. "Title of the Newspaper Article." Title of the Newspaper Date, edition:

SectionPageNumber+.

"The Title of the Article." Title of Magazine Date: page number. Name of the Library Database:

Name of the Service. Name of the library with city, state abbreviation. Date of access

<URL>.



Financial Information

Financial Information

Our desire is to make college available and affordable to all. It is our hope that students graduate with their education paid in full. To accomplish this, we require that tuition for each course be paid before the course ends.

All textbooks required for courses are included in the cost of tuition and are provided by the college.

Tuition and Fees

Degree Program	Tuition	Practicum	Regis Fee	Total
Fall Semester (4 courses)				
Degree Path				
1 st semester student	\$160 x 4	\$35	\$50	\$725
Returning student	\$160 x 4	\$35	n/a	\$675
Audit Path				
1 st semester audit	\$100 x 4	n/a	\$50	\$450
Returning audit	\$100 x 4	n/a	n/a	\$400
Spring Semester (5 courses)				
Degree Path				
1 st semester student	\$160 x 5	\$35	\$50	\$885
Returning student	\$160 x 5	\$35	n/a	\$835
Audit Path				
1 st semester audit	\$100 x 5	n/a	\$50	\$500
Returning audit	\$100 x 5	n/a	n/a	\$450

Financial Information

Courses, Audit, Practicums

Undergraduate Tuition (per course/3 credits)	\$160.00
Audit (per course/0 credits)	\$100.00
Practicum (per semester)	\$ 35.00

Graduation Apparel

Undergraduate Gown, Cap, and Tassel	\$ 35.00
Cap or Tassel Only	\$ 5.00
Doctor Gown	\$ 35.00

Other Fees

Application Fee (non-refundable)	\$ 10.00
Registration Fee (non-refundable)	\$ 50.00
Returned Check	\$ 25.00
Official Transcript	\$ 10.00

Application Fee and Registration Fee

A \$10 Application Fee must accompany each admission application and is nonrefundable and nontransferable.

A \$50 Registration Fee will be added to tuition for the student's first semester. The Registration Fee is nonrefundable and nontransferable unless the applicant initiates cancellation within three working days of the payment and before the first course begins.

Financial Information

Tuition and Practicum Fees

Tuition is due on the first night of each new course. However, it is preferred tuition be paid in full before start of semester.

Payments can be made by cash, check, money order, debit or credit card.

- When paying by debit or credit card in Populi, a 4% processing fee will be charged to the student at the time of payment; this is to cover cost of fees associated with processing a payment.

Payment Plan

If the student is not able to pay tuition in full at the beginning of the course, a payment plan can be pre-arranged with the college. Arrangements must be made prior to the first night of the course. The payment plan will be written up and signed by the student and the school, with the student receiving a copy and a second copy going into the student's file.

Financial Aid

GBSL is not a Title IV accredited college, therefore Government Aid in the form of scholarships, grants, or loans is not available through the college. Students are welcome to privately seek out scholarships to help pay for their tuition.

Refund Policy

Students finding it necessary to withdraw from the school will receive an adjustment in charges paid. However, no fees will be refunded. The tuition refunds are as follows:

Before the first week of class: 100%

Before the second week of class: 50%

No refunds after the second week of class

Tax Information

GBSL has not been independently approved by the Internal Revenue Service (IRS) to issue 1098-T forms. The costs of attending GBSL are not generally eligible for a tax deduction. Additionally, payments made to GBSL for tuition cannot be considered donations and therefore cannot be written off as such. If in doubt, please seek advice from a professional tax preparer.



Course Information

Course Schedule

First Year Student

Fall Semester - First Year		
Courses	Course #	Course Name
Fall Practicum	LSP101	Leadership Serving Practicum
Course 1	BL101	In Him
Course 2	BL102	Jesus on Leadership
Course 3	BL103	Biblical Leadership
Thanksgiving Break		
Course 4	BL104	Faith I
Winter Break		

Spring Semester - First Year		
Courses	Course #	Course Name
Spring Practicum	LSP102	Leadership Serving Practicum
Course 5	BL105	Leading in Prayer
Course 6	BL106	Spiritual Leadership
Course 7	BL107	Leading Outside the Pulpit
Spring Break		
Course 8	BL108	Leadership According to 1 Corinthians 13
Course 9	BL109	Paul on Leadership
Summer Break		

Course Schedule

Second Year Student

Fall Semester - Second Year

Courses	Course #	Course Name
Fall Practicum	LSP201	Leadership Serving Practicum
Course 1	BL201	Emotions of a Leader
Course 2	BL202	Disciplined Leader
Course 3	BL203	Building Blocks of Leadership
Thanksgiving Break		
Course 4	BL204	Business by the Book
Winter Break		

Spring Semester - Second Year

Courses	Course #	Course Name
Spring Practicum	LSP202	Leadership Serving Practicum
Course 5	BL205	Kingdom Business
Course 6	BL206	Mind of a Leader
Course 7	BL207	Leading through Failure
Spring Break		
Course 8	BL208	Faith II
Course 9	BL209	The Working Leader
Summer Break		

Course Descriptions

Course Abbreviations

LSP	Leadership Serving Practicum
BL	Biblical Leadership
TH	Theology
MT	Masters Thesis

LSP - Leadership Serving Practicum

LSP101 Leadership Serving Practicum Track 1, Fall Semester

Provides students with the opportunity to implement what they are learning into their lives and to fulfill God's purpose in their leadership development. Students will perform and document 30 hours (serving) in the local church or faith-based community services.

1.5 Credits

LSP102 Leadership Serving Practicum Track 1, Spring Semester

Provides students with the opportunity to implement what they are learning into their lives and to fulfill God's purpose in their leadership development. Students will perform and document 30 hours (serving) in the local church or faith-based community services.

1.5 Credits

LSP201 Leadership Serving Practicum Track 2, Fall Semester

Provides students with the opportunity to implement what they are learning into their lives and to fulfill God's purpose in their leadership development. Students will perform and document 30 hours (serving) in the local church or faith-based community services.

1.5 Credits

LSP202 Leadership Serving Practicum Track 2, Spring Semester

Provides students with the opportunity to implement what they are learning into their lives and to fulfill God's purpose in their leadership development. Students will perform and document 30 hours (serving) in the local church or faith-based community services.

1.5 Credits

Course Descriptions

LSP301 Leadership Serving Practicum Track 3, Fall Semester

Provides students with the opportunity to implement what they are learning into their lives and to fulfill God's purpose in their leadership development. Students will perform and document 30 hours (serving) in the local church or faith-based community services.

1.5 Credits

LSP302 Leadership Serving Practicum Track 3, Spring Semester

Provides students with the opportunity to implement what they are learning into their lives and to fulfill God's purpose in their leadership development. Students will perform and document 30 hours (serving) in the local church or faith-based community services.

1.5 Credits

LSP401 Leadership Serving Practicum Track 4, Fall Semester

Provides students with the opportunity to implement what they are learning into their lives and to fulfill God's purpose in their leadership development. Students will perform and document 30 hours (serving) in the local church or faith-based community services.

1.5 Credits

LSP402 Leadership Serving Practicum Track 4, Spring Semester

Provides students with the opportunity to implement what they are learning into their lives and to fulfill God's purpose in their leadership development. Students will perform and document 30 hours (serving) in the local church or faith-based community services.

1.5 Credits

LSP501 Leadership Serving Practicum Track 5, Fall Semester

Provides students with the opportunity to implement what they are learning into their lives and to fulfill God's purpose in their leadership development. Students will perform and document 30 hours (serving) in the local church or faith-based community services.

1.5 Credits

LSP502 Leadership Serving Practicum Track 5, Spring Semester

Provides students with the opportunity to implement what they are learning into their lives and to fulfill God's purpose in their leadership development. Students will perform and document 30 hours (serving) in the local church or faith-based community services.

1.5 Credits

Course Descriptions

BL - Biblical Leadership

BL101 In Him

This course will teach you who you are in Christ as leaders and how to experience the power of walking daily in these truths; moreover, to understand the transformational work Jesus has performed inwardly so that it can be seen outwardly. This course will utilize the textbook “In Him” by Kenneth Hagin.

3 Credits

BL102 Jesus on Leadership

Jesus Christ is the ultimate example of leadership. This course will explore different leadership principles taught by Jesus throughout His ministry and how He built up the leaders around Him to carry on His ministry. This course will utilize the textbook “Jesus on Leadership” by Dr. Gerald Brooks.

3 Credits

BL103 Biblical Leadership

This course is an examination of the qualities of a biblical servant leader, essential character qualities for effective leadership, and principles for ethical decision-making. This course will utilize the textbook “Narrative of the Life of Frederick Douglass: The Original 1845 Edition” by Frederick Douglas.

3 Credits

BL104 Faith 1

This course will be a walk through of Hebrews 11, the Faith chapter of the Bible. It will teach you to see how faith is multifaceted and multidimensional. It will give a full picture of how God wants your faith in leadership to look like. This course will utilize the textbook “Anchors of Faith” by Dr. Gerald Brooks.

3 Credits

BL105 Leading in Prayer

Leaders lead first in prayer. This course helps the student understand the power of prayer as a leader. Students will learn different kinds of prayer, the function of prayer in their daily lives, and how to pray and seek God in their leadership roles. This course will utilize the textbook “Lessons on Prayer” by Dr. Gerald Brooks.

3 Credits

BL106 Spiritual Leadership

A study of leadership principles in both the temporal and spiritual realms, presented from Scripture and lives of eminent men and women of God. This course will utilize the textbook “Spiritual Leadership” by Oswald Sanders.

3 Credits

Course Descriptions

BL107 Leading Outside the Pulpit

This class takes the student beyond the stage and shows how God wants to use Christians to be leaders in their sphere of influence. Students will learn habits and skills in common tasks within an organization. This course will utilize the textbook “You Don’t Need a Title to be a Leader” by Mark Sanborn.

3 Credits

BL110 Generational Leadership (Summer Course)

In this Summer course the student will examine the impact a leader has on a team mixed with Diversity. Students will examine how to balance the tug and pull that plagues a leadership environment that is filled with people who think and operate differently. This summer course utilizes the textbook “A new kind of Diversity” by Tim Elmore.

1.5 Credits

BL108 Leadership According to 1 Corinthians 13

A study of the first letter of Paul to Corinth. Attention is directed to discovering the leadership theme developed by Paul and how it is applied to the first century church and to us today. This course will utilize the textbook “Leadership According to 1 Corinthians 13” by Dr. Gerald Brooks.

3 Credits

BL111 Emotionally Healthy Leadership (Summer Course)

This Summer course will introduce the skill of emotional management to the leader. The class will allow students to know what it means to be spiritually mature while remaining emotionally mature. This summer course utilizes the textbook “Emotionally Healthy Spirituality” by Peter Scazzero.

1.5 Credits

BL109 Paul on Leadership

In this course you will do an expository breakdown of the leadership principles lived and taught by the Apostle Paul and how it speaks to leaders through all stages of leadership development. This course will utilize the textbook “Paul on Leadership” by Dr. Gerald Brooks

3 Credits

BL201 The Emotions of a Leader

This course will offer a practical guide to help students, at every stage of leadership, to develop the necessary skills in handling the often overlooked emotional side of leadership. The course utilizes the textbook “The Emotions of a Leader” by Dr. Gerald Brooks.

3 Credits

Course Descriptions

BL202 The Disciplined Leader

Discipline is a key component to every leader. This course examines the skills and habits of the disciplined leader. It will allow the student to identify which disciplines they can cultivate and grow in their life. This course will utilize the textbook "The Life You Have Always Wanted" by John Ortberg.

3 Credits

BL205 Kingdom Business

The everyday business leader is positioned to be the biggest catalyst for Christ in this world. This course will teach the responsibility of meeting the needs of this world does not land just on the charities, churches, and non-profits but is in the hands of the business leader. This course will utilize the textbook "Beyond Business" by Lonnie Gienge.

3 Credits

BL203 The Building Blocks of Leadership

This course will look at basic principles of leadership to develop a leadership mindset and cultivate good leadership habits. The course will utilize the textbook "The Building Blocks of Leadership" by Dr. Gerald Brooks.

3 Credits

BL206 The Mind of a Leader

This course addresses the necessity of healthy and clear thinking in leadership. "How you think determines who you are". The Mind of a leader teaches that our ability to achieve anything great for God begins in our heart and mind. This course will utilize the textbook "Think on These things" by John Maxwell.

3 Credits

BL204 Business by the Book

This course will bring to light ways the Word of God (The Bible) can help a leader in business. The Bible provides not only guidance on living life but also how to run a business. Will introduce topics like managing finances, building a team, maximizing time, and developing people skills. This course will utilize the book "How to Run your Business by the Book" by Dave Anderson.

3 Credits

BL207 Leading through Failure

Every leader faces failure at some time. This course looks at a Leader and failure. It not only addresses the skills required to learn from failure but addresses honest leadership principles on how to avoid making fatal mistakes in leadership. This book will utilize "What I Learned While Destroying a Church" by Dr. Gerald Brooks.

3 Credits

Course Descriptions

BL208 Faith II

This course emphasizes faith in leadership. Faith II examines Hebrews chapter 11, the “faith chapter”, to find how faith can be both multifaceted and multidimensional. This course will use textbook “Snapshots of Faith” by Dr. Gerald Brooks.

3 Credits

BL209 The Working Leader

“What we do matters to God”. This course examines the nuances of the leader’s everyday work and tasks. The Working Leader takes a Biblical look at the work of the leader. It addresses topics of attitude, work ethic, calling, and even rest. This course will use textbook “The Workbook” by Tony Cooke.

3 Credits



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Student Affidavit

My signature on this affidavit testifies that I agree with the following statements:

- I acknowledge I have received a copy of the GBSL Academic Catalog 2023-2024.
- I understand it contains important information about Gerald Brooks School of Leadership policies and procedures.
- I have read the catalog and have familiarized myself with its contents.
- I understand the policies and procedures stated in the GBSL Academic Catalog 2023-2024.
- I recognize the policies in the catalog apply to me and decisions about my standing and participation at Gerald Brooks School of Leadership will be decided in accordance with it.
- I agree that if I do not abide by the policies and procedures stated in the GBSL Academic Catalog 2023-2024, the college has the right to disciplinary action up to and including dismissal from Gerald Brooks School of Leadership.
- I grant GBSL permission to use photographs and/or video in publications, brochures, and other promotional publications.
- I understand Gerald Brooks School of Leadership may change the policies in the catalog at any time.

Print Student Name: _____

Student Signature: _____

Date: _____

A signed and dated GBSL Student Affidavit must be submitted to Gerald Brooks School of Leadership at the beginning of each new school year.